



**МИНИСТЕРСТВО НАУКИ И ВЫСШЕГО ОБРАЗОВАНИЯ  
РОССИЙСКОЙ ФЕДЕРАЦИИ**  
(МИНОБРНАУКИ РОССИИ)

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30.05.2022 № МН-12/1121

На № \_\_\_\_\_ от \_\_\_\_\_

Руководителям образовательных  
организаций высшего образования

О приеме Малайзией  
на обучение в 2022/2023 учебном  
году российских студентов

Департамент международного сотрудничества Министерства науки и высшего образования Российской Федерации информирует, что в соответствии с программой исходящей международной академической мобильности осуществляется прием на обучение в Малайзии в 2022/2023 учебном году.

Образовательным организациям высшего образования, желающим направить студентов (граждан Российской Федерации), необходимо предоставить следующие документы кандидатов (на русском языке):

1. письмо-представление образовательной организации, подписанное ректором или проректором;
2. биографическую справку кандидата;
3. справку о знании английского языка;
4. выписку из зачетной книжки или академическую справку (для студентов);
5. копию диплома с вкладышем (для кандидатов, имеющих высшее профессиональное образование);
6. копию загранпаспорта (первая страница с фотографией);
7. согласие кандидата на обработку персональных данных.

Каждый из перечисленных документов должен быть заверен подписью руководства и печатью образовательной организации (кроме пп. 6, 7).

Более подробная информация размещена на сайте:

<http://academicmobility.ru>

Кандидаты должны учитывать все требования принимающей страны по предоставлению необходимых документов.

Документы, предоставляемые в Департамент международного сотрудничества Минобрнауки России и принимающей стороне, направляются в электронном виде.

Все подготовленные для малазийской стороны документы должны быть заполнены на английском языке (либо обеспечены переводом) и заверены печатью и подписью. Установленные формы и более подробная информация размещены на сайте: [www.aeu.edu.my](http://www.aeu.edu.my). Окончательное решение о приеме кандидатов принимает страна-партнер.

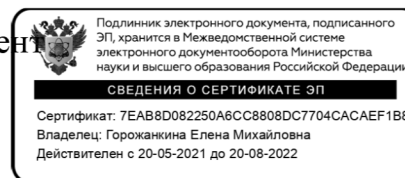
Срок подачи документов - **не позднее 16.00 17 июня 2022 года.**

Документы, поступившие после указанного срока, неполный комплект документов или неправильно оформленные документы к рассмотрению не принимаются.

Документы кандидатов (для российской и малазийской сторон) необходимо направить по электронной почте: [poleshchuk@list.ru](mailto:poleshchuk@list.ru).

Контактное лицо от Минобрнауки России: Полещук Ольга Дмитриевна, e-mail: [poleshchuk@list.ru](mailto:poleshchuk@list.ru), тел. +7(905)744-42-18, +7 (495)788-65-91.

Заместитель директора Департамента  
международного сотрудничества



Е.М. Горожанкина

## **Письмо-представление**

Письмо-представление от российского университета на кандидата составляется в произвольной форме на имя Врио директора Департамента международного сотрудничества Минобрнауки России Александра Валерьевича Моржухина за подписью ректора или проректора (на бланке вуза).

Письмо-представление должно содержать следующую информацию:

1. Статус в вузе (студент: курс, факультет, направление, специальность; магистрант: курс, факультет; направление, специальность)
2. Страна, в которую направляется кандидат, на какой вид обучения.
3. Язык обучения, период обучения (конкретные даты).
4. В случае, если известно место обучения (вуз) принимающей стороны, указать название учебного заведения, факультет, специальность.
5. Почему университет рекомендует именно данного кандидата (заслуги).

## **Биографическая справка**

Биографическая справка кандидата (справка - объективка) с указанием фамилии, имени, отчества, даты рождения, места рождения, данных российского внутреннего паспорта (включая гражданство), загранпаспорта, домашнего адреса, контактного телефона и электронной почты, с фотографией 3х4 см.

Указать периоды обучения, специальность, факультет, награды, заслуги.

## **Справка о знании английского языка**

Если имеется сертификат, то высылаете его, если нет сертификата, то берете справку из вуза о том, что изучаете английский язык с...по, уровень владения.

Срок подачи документов для российской стороны и малазийской стороны 17 июня 2022 г. включительно.

## **Подача документов**

Документы для российской и малазийской сторон высылаются на электронную почту [poleshchuk@list.ru](mailto:poleshchuk@list.ru)

1. Необходимо создать архив и назвать его вашей фамилией по-русски
2. Создать 2 папки, одну называете «Документы для российской стороны», в нее загружаете все документы в PDF (каждый документ – отдельный файл), необходимые для российской стороны. Каждый файл должен иметь название, например: письмо-представление и т.д.
3. Вторая папка – документы для принимающей стороны. Название папки – Ваша фамилия по-английски, как в загранпаспорте. В нее загружаете все документы в PDF (каждый документ – отдельный файл), необходимые для принимающей стороны. Каждый файл должен иметь название по-английски, например: Application Form и т.д.

Контакты для получения дополнительной информации:

Полещук Ольга Дмитриевна, координатор программы исходящей международной академической мобильности Минобрнауки России,

т. +7 905 744 42 18, +7 495 788 65 91, электронная почта [poleshchuk@list.ru](mailto:poleshchuk@list.ru)



# AeU-ACD Scholar Awards

These scholarships are offered to students from the ACD Member Countries who wish to study full-time in undergraduate or postgraduate programmes in AeU.

APPLY NOW!



## Study From Anywhere In The World.

Learning at AeU has no boundaries and our options are not



# AeU-ACD SCHOLAR AWARDS FOR ACD MEMBER COUNTRIES

## FULL-TIME, LEARNING EXPERIENCE



▶ **OPEN**  
**SEPTEMBER**  
**2022**  
#aeu  
#acd-un

### DESCRIPTION

The AeU-ACD Scholar Award has been established to provide scholarships to students from ACD Member Countries who wish to study **FULL TIME** in the undergraduate and postgraduate programmes at AeU.

**TWO Awards**, each for undergraduate and postgraduate programme at AeU, covering the full tuition fees will be awarded to EACH of the ACD member country.



The undergraduate programmes are:

- ▶ Bachelor of Business Administration, Honours (BBA Hons, full-time)
- ▶ Bachelor of Information & Communication Technology, Honours (BICT Hons, full-time)



The postgraduate programmes are:

- ▶ Master of Business Administration (MBA full-time)
- ▶ Master in Management (MIM full-time)

### How to Apply!

Applications and recommendations should be submitted through the ACD Secretariat, Kuwait, in the prescribed forms available from the University's website at [www.aeu.edu.my](http://www.aeu.edu.my) by **end of June 2022**.



Wisma Subang Jaya, No. 106, Jalan SS15/4,  
47500 Subang Jaya, Selangor, MALAYSIA.



Visit [www.aeu.edu.my](http://www.aeu.edu.my) for more information.



### Eligibility



The Award is open to citizens of ALL ACD Member countries.



One Award for each programme will be given to each member country for the undergraduate and postgraduate programmes.



Each award will be in the form of full tuition waiver fees only.



Terms and Conditions Apply

# ONLINE DISTANCE LEARNING (ODL) EXPERIENCE



The undergraduate programmes are:

- ▶ Bachelor of Digital Creative Media with Honours (BDCM)
- ▶ Bachelor of Arts (Hons) in Graphic Design (BAGD)
- ▶ Bachelor of Accounting (Honours) (BA)
- ▶ Bachelor New Media Communication (Honours) (BNMC)

Applicants must possess Diploma, or Pre-University or any other recognised equivalent qualification with a minimum of CGPA of 3.0 or equivalent.

- ▶ International Foundation Programme (IFP)

Applicants must possess a pass in ICGSE/ O-Level with a minimum Grade C in five (5) subjects OR other equivalent qualifications recognised by AeU senate.



The postgraduate programmes are:

- ▶ Master of Science (Management) (MSc)
- ▶ Master of Human Resource Management (MHRM)
- ▶ Master of Business Administration (MBA)
- ▶ Master of Information & Communication Technology Management (MICTM)
- ▶ Doctor of Business Administration (DBA)

Applicants must possess a Bachelor's degree or any other recognised equivalent qualification with a minimum of CGPA of 3.50 or equivalent.

WE'RE  
OPEN!  
ANYTIME



Generally, applicants will have achieved academic excellence in their past performance at schools/colleges, etc, and actively participated in extra-curricular activities or community services.

## How to Apply!

Applications and recommendations should be submitted through the Malaysian Embassy of the home country, in the prescribed forms available from the University's website at [www.aeu.edu.my](http://www.aeu.edu.my) by **end of June 2022**.

## Eligibility



The Award is open to citizens of ALL ACD Member countries.



One Award for each programme will be given to each member country for the undergraduate and postgraduate programmes.



Each award each will be in the form of full tuition waiver fees only.

\* Terms and Conditions Apply



Wisma Subang Jaya, No. 106, Jalan SS15/4, 47500 Subang Jaya, Selangor, MALAYSIA.



Visit [www.aeu.edu.my](http://www.aeu.edu.my) for more information.



[www.aeu.edu.my](http://www.aeu.edu.my)



## **AeU ACD SCHOLAR AWARD**

The scholarships are given to students from the ACD Member Countries who wish to study **FULL TIME mode** in undergraduate and postgraduate programmes in AeU. AeU offers TWO (2) Scholarship Awards, one for each level of study, covering full tuition fees to each of the ACD Member Countries. These scholarships **ONLY** covers the full tuition fees. Successful candidates will have to provide their own transportation and living expenses during their respective study period.

**Fund type:**

Scholarship

**Amount:**

Tuition Fee

### **Admission Criteria for Students from ACD Member Countries:**

- 1 The Award is open to citizens of ALL ACD Member countries.

The Award will be given to each member country for the undergraduate and postgraduate programme one each respectively.

The Award will be in the form of a full waiver of tuition fees only

- 2 The undergraduate programmes are:
  - Bachelor of Business Administration, Honours (BBA Hons, full-time)
  - Bachelor of Information & Communication Technology, Honours (BICT Hons, full-time)

Applicants must possess Diploma, or Pre-University or any other recognised equivalent qualification with a minimum of CGPA of 3.0 or equivalent.

- 3 The Postgraduate programmes are:
  - Master of Business Administration (MBA full-time)
  - Master in Management (MIM full-time)

Applicants must possess a Bachelor's degree or any other recognised equivalent qualification with a minimum of CGPA 3.50 or equivalent

- 4 Generally, applicants will have achieved academic excellence in their past performance at schools/colleges, etc, and actively participated in extra-curricular activities or community services.

- 5 Important requirements: For smooth communication, applicant must provide us the following:

- Name,
- Country of Origin,
- Age
- Level of Academic Qualification
- Copy of applicant passport and
- Certified copies of High School/College/University Certification



**General instructions to applicants**

Completed application form and certified true copy of relevant documents and transcripts should be made through the Foreign Office of the home country to the ACD Secretariat, Kuwait.  
Applicants are currently not financially assisted by other parties and not bonded with any organisation.  
Successful applicants must adhere to the University rules and regulations.

**1. Personal Information**

Full name of applicant \_\_\_\_\_  
Home telephone number \_\_\_\_\_ Email address \_\_\_\_\_  
Present home address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Citizenship \_\_\_\_\_  
Date of birth \_\_\_\_\_

**2. Family Information**

Mother's name _____	Father's name _____
Occupation _____	Occupation _____
Street address _____	Street address _____
City,State,Zip _____	City,State,Zip _____
Phone number _____	Phone number _____

**3. Education and extra activities. Attach resume/curriculum vitae.**

(a) Name all secondary/ technical schools/colleges/universities you have attended.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) What programme of study that you would like to pursue?

\_\_\_\_\_  
\_\_\_\_\_

(c) List your participation in community service and extra-curricular activities.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(d) What future business or educational career will you likely pursue after finishing your studies?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(e) List academic awards or achievements and dates.

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**4. Employment History. Attach resume/curriculum vitae**

List jobs that you have held in the past 3 years (if any)

**5. Financial Need Summary**

Complete this section by providing your financial income or your parent(s) or guardian(s) for the current year.

Signature of Applicant:

Date:



## **AeU ACD SCHOLAR AWARD**

The scholarships are given to students from the ACD Member Countries who wish to study **ONLINE DISTANCE LEARNING(ODL) mode** in undergraduate and postgraduate programmes in AeU. AeU offers TWO (2) Scholarship Awards, one for each level of study, covering full tuition fees to each of the ACD Member Countries. These scholarships **ONLY** covers the full tuition fees. Successful candidates will have to provide their own transportation and living expenses during their respective study period.

**Fund type:**

Scholarship

**Amount:**

Tuition Fee

### **Admission Criteria for Students from ACD Member Countries:**

1. The Award is open to citizens of ALL ACD Member countries.

The Award will be given to each member country for the undergraduate and postgraduate programme one each respectively.

The Award will be in the form of a full waiver of tuition fees only

2. The undergraduate programmes are:
  - Bachelor of Business Administration, Honours (BBA Hons)
  - Bachelor of Information & Communication Technology, Honours (BICT Hons )
  - Bachelor of Digital Creative Media with Honours(BDCM)
  - Bachelor of Arts (Hons) in Graphic Design (BAGD)
  - Bachelor of Accounting (Honours) (BA)
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Applicants must possess Diploma, or Pre-University or any other recognised equivalent qualification with a minimum of CGPA of 3.0 or equivalent.

3. The Postgraduate programmes are:
  - Master of Science (Management) (MSc)
  - Master of Human Resource Management (MHRM)
  - Master of Business Administration (MBA)
  - Master in Information & Communication Technology Management (MICTM)
  - Doctor of Business Administration(DBA)

Applicants must possess a Bachelor's degree or any other recognised equivalent qualification with a minimum of CGPA 3.50 or equivalent

4. International Foundation Programme(IFP):

Applicants must possess a pass in ICGSE/O-Level with a minimum Grade C in five(5) subjects OR other equivalent qualificants recognised by AeU Senate.

5. Generally, applicants will have achieved academic excellence in their past performance at schools/colleges, etc, and actively participated in extra-curricular activities or community services.
6. Important requirements: For smooth communication, applicant must provide us the following:
  - Name,
  - Country of Origin,
  - Age
  - Level of Academic Qualification
  - Copy of applicant passport and
  - Certified copies of High School/College/University Certification

**General instructions to applicants**

Completed application form and certified true copy of relevant documents and transcripts should be made through the Foreign Office of the home country to the ACD Secretariat, Kuwait. Applicants are currently not financially assisted by other parties and not bonded with any organisation. Successful applicants must adhere to the University rules and regulations.

**1. Personal Information**

Full name of applicant \_\_\_\_\_  
Home telephone number \_\_\_\_\_ Email address \_\_\_\_\_  
Present home address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Citizenship \_\_\_\_\_  
Date of birth \_\_\_\_\_

**2. Family Information**

Mother's name _____	Father's name _____
Occupation _____	Occupation _____
Street address _____	Street address _____
City, State, Zip _____	City, State, Zip _____
Phone number _____	Phone number _____

**3. Education and extra activities. Attach resume/curriculum vitae.**

(a) Name all secondary/ technical schools/colleges/universities you have attended.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) What programme of study that you would like to pursue?

\_\_\_\_\_  
\_\_\_\_\_

(c) List your participation in community service and extra-curricular activities.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(d) What future business or educational career will you likely pursue after finishing your studies?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(e) List academic awards or achievements and dates.

\_\_\_\_\_  
\_\_\_\_\_

**4. Employment History. Attach resume/curriculum vitae**

List jobs that you have held in the past 3 years (if any)

**5. Financial Need Summary**

Complete this section by providing your financial income or your parent(s) or guardian(s) for the current year.

Signature of Applicant:

Date:

# AeU-ACD Scholar Awards Application Form

## 1. Personal Information

Full name of applicant \_\_\_\_\_  
Home telephone number \_\_\_\_\_ Email address \_\_\_\_\_  
Present home address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Citizenship \_\_\_\_\_  
Date of birth \_\_\_\_\_

## 2. Family Information

Mother's name _____	Father's name _____
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(b) What programme of study that you would like to pursue?

\_\_\_\_\_

(c) List your participation in community service and extra-curricular activities.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(d) What future business or educational career will you likely pursue after finishing your studies?

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(e) List academic awards or achievements and dates.

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**4. Employment History. Attach resume/curriculum vitae**

List jobs that you have held in the past 3 years (if any)

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**5. Financial Need Summary**

Complete this section by providing your financial income or your parent(s) or guardian(s) for the current year.

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**Checklist : Applicant must provide us the following:**

- Application form
- 2 passport photos
- Certified true copy of applicant passport
- Certified true copies of High School/College/University Certification including transcript
- Level of Academic Qualification
- Photocopies of financial documents eg: Inland Revenue, Bank Statement, etc

I affirm that all statements included in this form are true. I authorise the use of my photo and the investigation into all matters the AeU ACD Scholar Award seem relevant, which include all statements made and the supporting documents provided.

Signature of Applicant:

Date: